



**Minutes of Buckeye State Chapter Board – 04/16/2021**

**10:00AM – 11:00AM**

Location: Webex

	Attended	
Board Members	Ryan Warner – President* Mike Seflers – Vice President* Bill Spies – Treasurer* Dan Levac – Secretary* James Battaglia* Wayne Bunce* Don Chuppa* Bob Edwards* David Gallegos* Jay Humphreys Jon Schatz* Lionel (Tate) Tetreault*	
Associate Board Members	Jeremy Harper Mike Edwards Chuck Sullivan* Chuck Harris* Mary Harris Jay Martin David Coffey	

Item	Discussion/Action	Responsibility (Initials)	Du
1	<b>Call to Order: called to Order 10:10AM</b> RW/WLS	RW	
2	<b>Minutes Review: Reviewed March minutes DL.</b> RW/DL motion to approve, approved.	RW/BE	
3	<b>Treasurers Report / Finance Committee headed by Bill Spies.</b> Chapter Budget:  QuickBooks is reconciled and monthly report was submitted.  Beginning Balance \$28,671.30 Expenses Totaled \$68.94 Ending Balance \$28,602.36  <b>DL/DC motion to accept &amp; approved.</b>	WLS	



**4 General Business:**

**Committees:**

Recruitment: Warner R., Levac D., Gallegos D., Sullivan C.

- April 171 members
- 80 new members in the pipeline
- Updating through constant contact.
- Add Friends of the Chapter.
- Renewal letters to go out by next week.
- Regional leadership recruited and added to the membership.

Communications: Schatz J., Harris M., Spies Bill., Levac D.

- Board to provide photos and contact information.
- Write up for Training and Year End Review
- Website is up to date. (Except some Board Member photos.)
- Still working on Social Media
- Please give any updated board info to Jon Schatz

<http://www.sctebuckeye.org/>

Finance: Spies B., Chuppa D., Harris, M.

- Bill reviewed the budget.
- Finance & Security
- 2020-year end was excepted
- 1<sup>st</sup> Quarter 2021 accepted.
- Complete signature for bank card Ryan & Michael.
- Document Website, charges, and changes.

Training: Sullivan, C, Seflers M, Humphreys J, Levac, D,

- **Open membership meeting to provide training and speaker ideas.**
- Moving forward – 3rd week of each month
- Exfo - OTDR training (Geoff to confirm) 05/20/2021.
- ATSC Training (2nd training)
- FTTH - Dan working with FBA 06/17/2021.
- Back to Basic - 3rd annual 07/15/2021
- Leadership - Tip and tactics 08/19/2021
- BBI - Michelle - Plant Alignment 09/16/2021
- Wifi Training New 10/21/2021
- Slide deck (3) with SCTE Videos for Introduction to each training.

Special Team Vendor Day/Cable Games: Spies B., Chuppa D., Seflers M., Harris M., Warner R., Battaglia J, Schatz, J.

- All hands-on deck.
- Virtual or in person. Adjust dates?



Scholarship Committee: Spies B., Seflers M., Warner R., Levac D, Chuppa, D.

- Jon Schatz placed form on Buckeye Chapter website
- 2 scholarships \$2,500 each.
- Tuition &/or Books.
- Secondary form for Teacher’s recommendation.
- Scoring Methods and Procedures established.
- STEM specific
- Selection committee will be handled by the Board.
- Questions forwarded to Ryan Warner.
- Send applications to Chapter e-mail.
- Create sub-committee, advertise, accept applications beginning June 1<sup>st</sup>, 2021, and selection of first scholarships awarded July 2021. Disbursement August 2021.

Upcoming Compliance Check Points and Dates:

- ✓ Financials
- ✓ Year End Evaluation
- ✓ Strategic Plan
- ✓ Chapter Budget
- ✓ Conflict of Interest
- ✓ Society Membership
- ✓ Matrix Planning
- ✓ Update Chapter Roster.
- ✓ **CLC is next week! April 19<sup>th</sup>-22<sup>nd</sup>, 2021**
- ✓ **SCTE Cable Expo Oct 11<sup>th</sup>-14<sup>th</sup>, 2021 Atlanta, GA.**

General Business:

**2021 Annual Objectives Report**

Podcast

Key Dates:

<b>Cable Games</b>	<b>Not likely</b>	
<b>Golf Day</b>	<b>September 28</b>	<b>TBD</b>
<b>Vendor Day</b>	<b>September 29</b>	<b>TBD</b>

Training Dates:

<b>Exfo - OTDR training (Geoff to confirm)</b>	<b>5/20/21</b>
<b>ATSC Training (2nd training)</b>	
<b>FTTH – Gary Bolton FBA</b>	<b>6/17/21</b>
<b>Back to Basic - 3rd annual</b>	<b>7/15/21</b>
<b>Leadership - Tip and tactics</b>	<b>8/19/21</b>
<b>BBI - Michelle - Plant Alignment</b>	<b>9/16/21</b>
<b>Wifi Training</b>	<b>10/21/2021</b>



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5	Next Board Meeting – Friday, May 14 <sup>th</sup> , 2021, 10am via Webex.		
6	Adjournment motion to adjourn at 11:15AM RW/DL we adjourned.		